

**MINUTES OF THE BOARD OF DIRECTORS  
REGULAR MEETING  
OTTER POND HOMEOWNERS ASSOCIATION, INC.**

**October 12, 2016**

**Present:** Margaret Noah, Charli Oswald and Roy Anderson.

Meeting called to order at 11:30 am\*

**Minutes:** Minutes from the September 14, 2016 OPHOA Board Meeting were approved.

**Committee Reports:**

**Neighborhood Watch** – no report.

**ARB** – 3 ARB's have been submitted to Janene this past month.

**Boat House** – no report.

**Open Space** – Margaret contacted a tree-specialist for a recommendation & estimate to fix the cottonwoods at the mail box – they recommend removing several trees & trimming the remaining ones. A complete job (including stump grinding, gravel replacement, etc) estimate is \$10k. Margaret will get a couple more estimates this month. Future beautification of the area will be left to the committee.

**Pond Committee** – David, Janene & Andrew Beard have been cleaning leaves from the spillway on a daily basis. They have requested volunteers to assist until the leaves stop falling. Margaret will ask Kathy Heavers to send a neighborhood email requesting volunteers to meet at the spillway for “training” on a date to be specified.

**Silt Retention Pond Committee** – no report.

**Social** – no report.

**Unfinished Business:**

**Covenant Review Committee** – Roy presented the final proposed change form with voting instructions to the Board for approval to mail to residents. Board unanimously approved mailing them with the Annual Meeting notice, on/about October 20<sup>th</sup>. Residents will be asked to return their votes by December 1<sup>st</sup>, and results will be presented at the Annual Meeting.

**New Business:**

**Non-Compliance Issues** – no activity this past month.

**Financial Reports** – Tim submitted the monthly budget report and balance sheet. All accounts are in great shape!

**Other New Business** –

**Boats at Marina:** **ALL** crafts must be removed from the Marina by November 1<sup>st</sup>.

**Annual Meeting Plans:** Meeting Announcement and Agenda documents were

approved for mailing by the Board. Tim and Roy will print and mail the documents on/about October 20<sup>th</sup>.

**Next Meeting** – Next meeting will be **Wednesday**, November 9<sup>th</sup> at **3:00 pm**, at ***Timberline Bank***.

Meeting adjourned at 12:10 pm

**\*Note:** Meeting rescheduled to 11:30am due to member's schedule conflicts – notice was posted on Mail Kiosk

--Minutes submitted by Roy Anderson, HOA Secretary